



Deputy Electoral Officer for Rideau River Residence Association Executive Elections

The Rideau River Residence Association (RRRA) seeks to hire a Deputy Electoral Officer (DEO) for 2018 Rideau River Residence Association Executive Election.

As per the RRRA Constitution, the CEO must a neutral member of the Association and must not be a candidate in the election.

Expectations of the Position

As per the RRRA Constitution, DEO shall be entrusted to:

- a) perform any duties of the CEO in the event of absence or incapacity of the latter
- b) assist the CEO in facilitating the day to day operations of any election, by-election, recall or referenda

More broadly, the DEO must have a sound knowledge of the RRRA Constitution and, in particular, the responsibilities of the DEO as outlined in the RRRA Electoral Code (Policy X of the RRRA Constitution).

Term of Employment

Time of Hiring – April 30, 2018.

During the Electoral period, to be determined by RRRA Council, it is expected that the DEO will be available for contact from 9:00 a.m. to 9:00 p.m. via phone, text message and email.

Compensation

Honorarium: \$1000

This compensation takes into account the use of personal resources during the Electoral Period. The DEO will be provided with a RRRA email address and will be expected to use this email address during the term of employment for RRRA business.

Application

Interested parties should submit their resume and a short covering message to the following email address by 11:59 p.m. on Saturday, January 10, 2018:

RRRA Election Hiring Board

hiringboard@rrra.ca