



Job Opportunity: Council Chair

Job Title: Council Chair
Location: RRRA Council
Term: September 16, 2016- April 31, 2017
Reports to: Vice-President Administration

Position Description:

The Council Chair is responsible for overseeing the speakers list during RRRA Council meetings. The Chair should be familiar with Roberts Rules of Order, as a crucial part of the role is seeing that these are respected during council.

Responsibilities:

- Attend all council meetings
- Ensure that the agenda is respected
- Ensure council respects Roberts Rules of order throughout meetings
- Keep speakers list organized

Compensation

\$210/year

If you are interested in applying for the position, please send your resume, a short cover letter to hiringboard@rrra.ca before September 15th, 2016 at 11:59 pm.